FAQs: AdoptOntario Professional

1. **What does it mean when a case is restricted?**
A case is usually restricted because the people associated with that case ID have an identifiable profile, name or profession etc. For example, if an adoptive parent has a high-profile professional role their case may be restricted so that only seriously considered professionals can view their details. Similarly, a child or youth who is highly identifiable might have a restricted case ID to ensure the utmost privacy. Restricting a case will impact how the matching engine is applied. Therefore, we suggest that you discuss your specific situation with a coordinator to determine how to safeguard the privacy of a client.

2. **Where can I add more details about the openness plan? (i.e., a face-to-face visit, virtual etc.)**
The AdoptOntario team plans to update the matching criteria in the future. In the meantime, please add more details related to openness plans in the notes section of the child registration.

3. Where do I upload my child/youth's consent document?

You can upload the child/youth consent document directly to their child registration under the Child family history tab. This section is designated to accept document uploads. Once you select the upload document button, select the digital copy of the consent form and add the document. You can identify it as a Child referral form until the developers change the label to the consent form.

4. What types of documents are needed for coordinators to recruit?

Coordinators find if very helpful to have in depth information about the children/youth they are profiling. It is helpful to have access to their social history and information about their day-to-day habits and interests, based on reports from their caregivers. We request that information be updated every 6 months. To find a comprehensive list of topics to explore you will find a document called Permanency Planning Checklist under forms and documents on AdoptOntario Professional

5. How can we tell the difference between the live professional site and the training site?

The training site has a red banner across the top identifying that it is the training site or development site

6. **Do I register the child with their full legal name, or should I use a pseudonym?**

To register a child, you must provide the child's full legal name. There is also a place to create or add a pseudonym. We use pseudonyms to help protect the child's identity.

7. **If I upload a child's social history document, who will have access to that sensitive information?**

Only approved adoption professionals have access to documents that are posted on the AdoptOntario Professional site. These professionals' login credentials have been confirmed.

8. **Is it all right if potential adoptive parents who identify as First Nation, Metis, or Inuit register for login at www.adoptontario.ca?**

Potential adoptive parents of all heritages and ethnicities are welcome to register. However, under the new directive, indigenous children are not to be registered on AdoptOntario therefore FNIM applicants will not be matched with children/youth of the same background. AdoptOntario and ACO are working with our indigenous partners to create a system that is responsive to the needs to a applicants and that respects a child's cultural roots.

9. **If a child/youth is being assessed for adoption as a permanency placement for a child, would they have to be placed on the website within 90 days?**

The directive states that all children and youth in extended society care must be placed on the AdoptOntario database if 90 days have passed since adoption planning has started and

The child/youth is in Extended Society Care
The child/youth consents to sharing their information
The child/youth is NOT indigenous.

10. **Can adoptive families register themselves on the AdoptOntario Database or must it be the worker?**

Approved adoptive families can complete the registration form and send it to AdoptOntario directly to begin their registration on the databank. Their profiles will not be made active until their adoption worker reviews the registration for accuracy and provides the dates when their homestudy and pride training were completed.

11. **If a family is indifferent to ethnicity or language, do we leave it blank?**

Yes, to maximize results from the search the engine is best to leave those characteristics that are less important blank.